

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**March 7, 2016**  
**5:10 PM**

BOE PRESENT: Brown, Bush (left at 6:10), Cwik, Fischer, Haak, Mack, Sigurslid  
BOE ABSENT: None absent

ADMINISTRATION PRESENT: Grender (left at 6:22), Jensen, Johnsrud (left at 6:22), Kamrath (left at 6:22)  
ADMINISTRATION ABSENT: Callahan

OTHERS PRESENT: No others present

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on March 7, 2016. Board President, Jim Haak, called the meeting to order at 5:10 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Cwik, Fischer, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on March 2, 2016.

**4. Adoption of Agenda**

Motion by Cwik/Sigurslid to approve the March 7, 2016 agenda as posted. Carried 7-0.

**5. Approval of Minutes**

Motion by Bush/Fischer to approve meeting minutes of the February 1, 2016 meeting. Carried 7-0.

**6. Public Input** None at this time.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **ACT Test Update:** One makeup test will need to be given. 30+ juniors signed up for the free tutorme.com study tool.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. **Facility Update:** Pete Grender gave an update on facility usage.
2. **Monthly Reconciliations:** Pete Grender presented the financial reports for January
3. **CAC Update:** Bill Foster presented a draft of the community survey at the last meeting on March 2<sup>nd</sup>. Jen Matte has joined the committee which takes the number of members to 12. The next meetings are March 14<sup>th</sup> and April 6<sup>th</sup> from 6:30-8:30.
4. **Long-Range Facility Spending Plan:** Michelle Jensen shared that the results from the community survey will help give the district a good outlook for spending moving forward.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

**1. CSAT Update:** Michelle Jensen shared that the group met in February and reviewed several compensation models, and plans to schedule a follow up meeting.

**2. Second Reading: Graduation Requirements Policy (#345.6):** Michelle Jensen reviewed the policy revision which has a table which shows the breakdown of credits for the next two (2) graduating classes. Policy will go to the board for approval at the meeting on March 21<sup>st</sup>.

**8. Executive Session:** Roll call vote to convene in executive session at 6:03 p.m. per Wisconsin statutes 19.85(1)(c)(f) to discuss student data and records; and preliminary staffing proposal for 2016-17. Carried 7-0.

**9. Reconvene to Open Session:** Roll call vote to reconvene in open session at 7:10 p.m. Carried 6-0.

**10. Adjournment:** Motion by Mack/Fischer to adjourn at 7:11 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk