

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
MS/HS IMC
March 6, 2023
5:00 PM

BOE PRESENT: Frame, Hart, Knudtson (arrived at 5:20), Michel, Sigurslid
BOE ABSENT: Fischer, Mack

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath
ADMINISTRATION ABSENT: Treuden

OTHERS PRESENT: Madeline Westberg

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on March 6, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:07 p.m.

2. Call of Roll

Roll Call taken: Frame, Hart, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on March 3, 2023.

4. Adoption of Agenda

Motion by Michel/Frame to approve the March 6, 2023 agenda as posted. Carried 4-0.

5. Approval of Minutes

Motion by Hart/Frame to approve meeting minutes of the February 6, 2023 meeting. Carried 4-0.

6. Public Input: No public input.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Early College Credit Requests for Fall 2023:** The requests for fall will be presented for approval at the regular board meeting on March 20.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Facility usage was reported.
- 2. Monthly Reconciliations:** Michelle Jensen presented financial statements for January.
- 3. Referendum Communications Update:** Michelle Jensen shared that three people attended each of the first Walk & Talk and Cookies & Conversations sessions. The first of two postcards was delivered to mailboxes on March 2 and the final postcard will be delivered near the end of March. The website has been updated with additional information and an FAQ page.

- 4. Government Entity Settlement Agreement with JUUL Labs, Inc.:** Michelle Jensen shared that she was made aware of a class action lawsuit against JUUL Labs at the end of last school year. She was recently contacted by Frantz Law Group that the case was decided and our district's share of the settlement is approximately \$17,000, less various fees. A final determination will be made in late summer.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Bullying/Harassment Incident Reporting and Support Services:** Michelle Jensen reviewed the support services the district has in place and a new bullying/harassment reporting form which will be placed on our website as a confidential tool for reporting incidents.
- 2. Instructional Minutes Make-Up Date Due to Inclement Weather:** Michelle Jensen announced that the district will use April 7 as a make-up day for instructional minutes. If any additional time off is needed due to inclement weather, we will look at adjusting the end of year schedule.
- 3. Board Member Recognition:** Michelle Jensen announced that Lisa Sigurslid has served 10 years on the board and Autumn Knudtson has served five years. A more formal recognition will take place at the regular board meeting on March 20.
- 4. Staffing Update:** Michelle Jensen announced the resignation of Matt Rostowfske, instructional aide.

8. Adjournment: Motion by Frame/Michel to adjourn at 6:25 p.m. Carried 5-0.

Respectfully Submitted,

Shelley Mack
Board Clerk