

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
MS/HS IMC
February 6, 2023
5:00 PM

BOE PRESENT: Fischer (arrived at 5:05, left at 5:45), Frame, Hart, Knudtson, Mack, Michel, Sigurslid
BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jensen, Kamrath, Treuden
ADMINISTRATION ABSENT: Jacobson

OTHERS PRESENT: John Hinrichs, Rachel Holmquist, Max Holmquist, Karla Martinez, Melissa Martin,
Emily Holtan, Angela Kraut, Ryan Petersen

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on February 6, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:01 p.m.

2. Call of Roll

Roll Call taken: Frame, Hart, Knudtson, Mack, Michel, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on February 3, 2023.

4. Adoption of Agenda

Motion by Michel/Frame to approve the February 6, 2023 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Frame/Hart to approve meeting minutes of the January 9, 2023 meeting. Carried 6-0.

6. Public Input Public comment was heard regarding bullying in school.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. ACT Prep Update:** It was reported that the juniors have been given tips and links to practice sites. The junior class took a practice test during the school day last week and have the opportunity to take another practice test this Saturday at the high school. Statewide test is March 7 during the school day.
- 2. January Student Enrollment Count:** The enrollment count of 765 students was announced.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** John Hinrichs reported that his department will soon be fully staffed. He received compliments on building cleanliness and snow removal following the recent wrestling tournament, and extended thanks to his staff for their hard work to cover staff shortages for snow removal and special events.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for December.

3. **Referendum Communications Update:** Michelle Jensen reviewed the communication plan which includes building tours, display materials and handouts at school events, and informational sessions at the public library and community center.
4. **DES Skylight Replacement:** Doreen Treuden and John Hinrichs presented information from three companies that submitted proposals, noting their recommendation of Wisconsin Solar Design. The original skylight was installed by this company and they offer the best warranty to cover sealant and glass failure.
5. **66.0301 WiSNP Co-op Agreement for 2023-24:** Doreen Treuden shared that the agreement has not yet been received and it should be ready to be presented at the February 20 board meeting.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Cross-Curricular Trip Proposal for 2024:** Ryan Petersen presented the proposal for a high school trip to Washington, D.C., Baltimore and Annapolis which would take place in March 2024.
2. **Staffing Update:** Michelle Jensen announced the recent hiring of Taylor Pache, long term substitute teacher; Cathy Stroede, lead custodian; Joanne Bushman, substitute business office associate; and Michaela Carey, instructional assistant. Matt Polzin has moved from a high school assistant track coach to a co-head track coach.

8. Adjournment: Motion by Mack/Frame to adjourn at 5:50 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk