

DEERFIELD COMMUNITY SCHOOL DISTRICT
300 SIMONSON BOULEVARD
DEERFIELD, WI 53531

BOARD OF EDUCATION
Meeting in Committee Minutes
District Conference Room
February 6, 2017
5:15 PM

BOE PRESENT: Brown, Bush, Cwik, Fischer (left at 7:14), Haak, Mack, Sigurslid
BOE ABSENT: None absent

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden
ADMINISTRATION ABSENT: None

OTHERS PRESENT: Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on February 6, 2017. Board President, Jim Haak, called the meeting to order at 5:15 p.m.

2. Call of Roll

Roll Call taken: Brown, Bush, Cwik, Fischer, Haak, Mack, Sigurslid

3. Proof of Posting

Michelle Jensen announced that the meeting agenda was posted on February 1, 2017.

4. Adoption of Agenda

Motion by Cwik/Brown to approve the February 6, 2017 agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Bush/Cwik to approve meeting minutes of the January 2, 2017 meeting. Carried 7-0.

6. Public Input None at this time.

7. COMMITTEE MEETING OF THE WHOLE:

A. STUDENT ACHIEVEMENT

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. HS Course Booklet for 2017-18: Proposals and Revisions:** Jill Fleming reviewed the proposed revisions which includes two additional AP courses: biology and calculus.
- 2. School Calendar for 2017-18:** Michelle Jensen reviewed the current draft of the calendar for next year. Discussed adding minutes to the MS/HS day to bank additional time for potential inclement weather days.
- 3. January Student Enrollment Count:** Barb Callahan presented the enrollment, which is up one student from the September count.

B. FINANCE AND FACILITIES

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Facility Update:** Doreen Treuden reported facility usage.
- 2. Financial Reconciliation:** Doreen Treuden presented the financial report for December.
- 3. 2015-16 Audit Report:** Doreen Treuden presented the audit report for 2015-16.

4. **Contract for Architectural Services with BHA:** Item tabled.
5. **Contract for Construction Services with Vogel Bros Builders:** Item tabled.

C. POLICY AND PERSONNEL

NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **Junior Class Request for Prom Venue Outside Village Limits:** Michelle Jensen presented information on behalf of prom advisor, Lynn McDaniel. The junior class would like to hold prom on May 6 at the Lake Mills Community Center. Formal request will be brought before the board for approval at the February 20 meeting.
2. **Snow Day Make Up:** Michelle Jensen recommended February 24 as the make-up day for MS/HS. Elementary students do not need to make up any time.
3. **Game Day Coach Employee Guidelines:** Current guidelines were reviewed and discussed. A recommendation to change rate of pay to \$10/hour.
4. **School Start Date Waiver Resolution:** Michelle Jensen shared the resolution, which will be brought before the board for approval at the February 20 meeting.
5. **Personnel Handbook Language Changes – Section III:** Michelle Jensen reviewed the proposed changes. Discussed overtime language related to comp time.
6. **Student Transportation Policy (#751):** Michelle Jensen shared added language with regard to limiting the number of bus stops per student to two.

8. Adjournment: Motion by Mack/Sigurslid to adjourn at 7:17 p.m. Carried 6-0.

Respectfully Submitted,

Shelley Mack
Board Clerk