

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**MS/HS IMC**  
**January 9, 2023**  
**5:00 PM**

BOE PRESENT: Fischer (arrived at 5:03), Frame, Hart, Knudtson (arrived at 5:05), Mack, Michel, Sigurslid  
BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Frey, Jacobson, Jensen, Kamrath, Treuden  
ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: No others present

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on January 9, 2023. Board President, Lisa Sigurslid, called the meeting to order at 5:00 p.m.

**2. Call of Roll**

Roll Call taken: Frame, Hart, Mack, Michel, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on January 6, 2023.

**4. Adoption of Agenda**

Motion by Hart/Frame to approve the January 9, 2023 agenda as posted. Carried 5-0.

**5. Approval of Minutes**

Motion by Michel/Frame to approve meeting minutes of the December 5, 2022 meeting. Carried 5-0.

**6. Public Input** No public input.

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. High School Course Book for 2023-24: Proposals and Revisions:** Brett Jacobson shared that staff are reviewing and updating their course descriptions and there may be some elective courses added.

**B. FINANCE AND FACILITIES**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** Doreen Treuden reported that they are awaiting another quote on the elementary school skylight and new banners were installed in the middle/high school gym.
- 2. Monthly Reconciliations:** Doreen Treuden presented financial statements for November.
- 3. Audit Report for 2021-22:** Doreen Treuden shared the final audit report, noting we will be subjected to a federal audit due to ESSER funds.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Open Enrollment Availability for 2023-24:** Karen Frey presented the open enrollment chart. It will be brought to the board for approval at the regular meeting on January 16.
- 2. School Calendar Draft for 2023-24:** Michelle Jensen reviewed the proposed school calendar for next year.
- 3. Announcement of School Board Candidates:** Michelle Jensen announced there are two candidates for the spring election: Autumn Knudtson and Shelley Mack.
- 4. Neola Policy Updates:** Michelle Jensen announced that policy updates will be brought to the board for approval at the meeting on January 16. Board members will receive the proposed updates for review ahead of the meeting.
- 5. Staffing Update:** Michelle Jensen announced the resignations of Nancy Schwartz, instructional assistant, and Andy Williams, lead custodian. David Kind was hired as an instructional assistant.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 5:43 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk