

**DEERFIELD COMMUNITY SCHOOL DISTRICT**  
**300 SIMONSON BOULEVARD**  
**DEERFIELD, WI 53531**

**BOARD OF EDUCATION**  
**Meeting in Committee Minutes**  
**District Conference Room**  
**January 8, 2018**  
**5:00 PM**

BOE PRESENT: Brown, Bush, Fischer, Haak, Knudtson (arrived at 5:03), Mack, Sigurslid  
BOE ABSENT: No one absent

ADMINISTRATION PRESENT: Callahan, Jensen, Johnsrud, Kamrath, Treuden  
ADMINISTRATION ABSENT: No one absent

OTHERS PRESENT: Jill Fleming

A committee meeting of the School Board of the Deerfield Community School District, Dane County, Wisconsin, was duly called, noticed, held and conducted in the manner required by said governing body and the pertinent Wisconsin Statutes on January 8, 2018. Board President, Jim Haak, called the meeting to order at 5:00 p.m.

**2. Call of Roll**

Roll Call taken: Brown, Bush, Fischer, Haak, Mack, Sigurslid

**3. Proof of Posting**

Michelle Jensen announced that the meeting agenda was posted on January 4, 2018.

**4. Adoption of Agenda**

Motion by Fischer/Sigurslid to approve the January 8, 2018 agenda as posted. Carried 6-0.

**5. Approval of Minutes**

Motion by Sigurslid/Brown to approve meeting minutes of the December 4, 2017 meeting. Carried 6-0.

**6. Public Input:** None

**7. COMMITTEE MEETING OF THE WHOLE:**

**A. STUDENT ACHIEVEMENT**

**NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. High School Course Book for 2018-19: Proposals and Revisions:** Michelle Jensen reviewed the proposals and revisions. A suggestion was made to look into allowing Phy. Ed. credit for sports participation.
- 2. K-5 Literacy Curriculum Renewal:** Jill Fleming announced that the review process has started for a new literacy curriculum for grades K-5 as the current curriculum is no longer available.
- 3. ACT Test Prep Update:** The junior class will take a practice test prior to the state mandated test date of February 27. Data from the last five years shows that the majority of students who retake the ACT do better the second time.

## **B. FINANCE AND FACILITIES**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Facility Update:** Facility usage was reported and a list of projects that were completed over winter break was shared.
- 2. Monthly Reconciliations:** Doreen Treuden presented the financial statements for November.
- 3. Referendum Projects Update:** Michelle Jensen reported that the HVAC is now working well in the high school main gym. A request was made from a board member to have an opportunity to listen to it. Information about the old fitness equipment was shared.

## **C. POLICY AND PERSONNEL**

### **NEW BUSINESS: ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 1. Open Enrollment Availability for 2018-19:** Barb Callahan presented the draft proposal. A suggestion was made to increase the projected enrollment for kindergarten by five, which would reduce the number of spaces available. This is based on prior years' data. Final proposal will be brought to the board for approval at the meeting on January 15.
- 2. Admission of Full Time Non-Resident Students Open Enrollment Program-Policy 425:** Barb Callahan reviewed the policy changes. This will be brought to the board for approval at the meeting on January 15.
- 3. Calendar Planning for 2018-19:** Michelle Jensen presented the draft calendar with a first day for students being September 4, 2018 and three snow days built in. Discussed last day of school and graduation date options.
- 4. Summer School Dates for 2018:** Melinda Kamrath announced that Session A will be June 12-30 and Session B will be July 10-21.
- 5. Announcement of School Board Candidates:** Michelle Jensen announced that the four incumbents will be on the ballot for the spring election: Jim Haak, Nathan Brown, Sandy Fischer and Autumn Knudtson.
- 6. Staffing Recommendations:** Barb Callahan presented several staffing recommendations which will be brought to the board for approval at the meeting on January 15.

**8. Adjournment:** Motion by Mack/Fischer to adjourn at 6:17 p.m. Carried 7-0.

Respectfully Submitted,

Shelley Mack  
Board Clerk