

**CASH IN SCHOOL BUILDINGS**

Monies collected by school district employees and by student treasurers will be handled with good and prudent business procedures, both to demonstrate the ability of school system employees to operate in that fashion and to teach procedures to students.

All monies collected will be receipted, accounted for, and directed without delay to the proper location for deposit.

In no case will monies be left overnight in schools except in safes or lockable files provided for valuables.