

PROFESSIONAL STAFF POSITIONS

All professional staff positions are created only with the approval of the Board of Education (BOE). It is the BOE's intent to activate a sufficient number of positions to accomplish the school district's goals and objectives.

Before any new position is established, the district administrator will present for the BOE's approval a job description for the position which specifies the job holder's qualifications, the job's performance responsibilities, and the method by which the performance of these responsibilities will be evaluated.

The BOE instructs the district administrator to maintain a comprehensive and up-to-date set of job descriptions of all professional staff positions in the school system.

Evaluation of administrative staff positions shall be the responsibility of the district administrator and shall be completed annually prior to the end of February. The results of the evaluation shall be written and shared with either the full BOE or a specifically called committee of the BOE and the administrator in a private conference.

The evaluation process will be completed prior to the start of any discussion of adjustments in the administrator's contract.

The salary, benefits, vacations, and other considerations of administrative staff employment shall be determined at the time of appointment and shall be part of the written contract between the administrator and the school district.

The Deerfield Community School District does not discriminate on the basis of sex, race, religion, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.